

**MARTINSVILLE PLAN COMMISSION
MEETING MINUTES
January 26, 2016**

Chairman Joanne Stuttgen called the meeting of the Martinsville Plan Commission to order at 7:55 PM on Tuesday, January 26, 2016, in the Council Chambers of City Hall, Martinsville, IN.

ATTENDANCE: Those members present were:

Katie Barnard
Ross Holloway
Grady Howard
Mike Kirsch, Vice-Chairman
Kim Lauderman
Marilyn Siderewicz, Secretary
Joanne Stuttgen, Chairman
David Trout
Tom Williams
Linda Chezem, Attorney
Brian Love, Building Inspector

RESIGNATION: Attorney Linda Chezem turned in a letter of resignation as Plan Commission Attorney, effective January 31, 2016. An attempt to decide on a new Plan Commission attorney will be decided at the February 23, 2016, meeting.

Appointment of a City Engineer will be decided at a future time. In the meantime, Ross Holloway will continue on as City Engineer.

MINUTES:

A motion was made by Grady Howard to approve the minutes of the November 24, 2015, meeting of the Martinsville Plan Commission. Tom Williams seconded the motion which passed with Katie Barnard and Ross Holloway abstaining from the vote due to their absence at the November 24, 2015, meeting.

AGENDA:

ELECTION OF OFFICERS:

MOTION: Grady Howard made a motion to elect Joanne Stuttgen as Chairman. This motion was seconded by Katie Barnard and passed unanimously.

MOTION: David Trout made a motion to elect Mike Kirsch as Vice-Chairman. This motion was seconded by Tom Williams and passed unanimously.

MOTION: David Trout made a motion to elect Marilyn Siderewicz as Secretary. This motion was seconded by Tom Williams and passed unanimously.

Brian Love had been appointed as the Building Inspector.

P-16-01-01. Morgan County Board of Commissioners – c/o Rodrick Bray, 210 E. Morgan Street, Martinsville, IN, 46151.

Requested a change in zoning district from R-1 to B-2 for the property at 159 North 2nd Street, Martinsville, IN.

Attorney Rodrick Bray made the presentation for the request of change in zoning district from R-1 to B-2 for the property at 159 North 2nd Street, Martinsville, IN. Mr. Bray stated that this fits B-2 zoning and is the highest and best use for the property. The building will be used as the County Coroner's Office and Morgue.

Annette Rohlman, County Coroner, said a garage will be added to the west side of the building and bodies can be moved into the building without being seen from the street. Autopsies will be performed in the facility. The bodies are usually kept for only 2-3 days. At this time, the county does not have a morgue and must impose on the local funeral homes for a place to store the bodies.

Attorney Bray added there would be no loss of property taxes.

REMONSTRATORS: None.

MOTION: David Trout made a motion to approve the request for a change in zoning from R-1 to B-2 for the property at 159 North 2nd Street, Martinsville, IN, to be used for a County Morgue and Coroner's Office as requested by the Morgan County Board of Commissioners with the recommendation of the City Council. The motion was seconded by Ross Holloway and passed unanimously.

P-16-01-02. Jordan Terrell – Downtown Historic District Sign.

Requested a Plan Commission review and approval of proposed sign for Super Sports at 59 E. Washington Street.

Mr. Terrell was not present at the meeting and the application was incomplete.

MOTION: David Trout made a motion to table the request for review and approval of proposed sign for Super Sports at 59 E. Washington Street as requested by Jordan Terrell. The motion was seconded by Ross Holloway and passed unanimously.

Brian Love, Building Inspector, will call and check about this request.

P-16-01-03. Morgan Insurance – 1100 IN 39, Martinsville, IN.
Request for site plan approval for Lot 2A in Jones Crossing Minor Plat PUD.

Commission Attorney Linda Chezem said she thought Ross Holloway, City Engineer and a voting member of the commission, had a conflict of interest because John Larrison, who presented the plan for the Morgan Insurance also works for Holloway Engineering. Mr. Holloway said that in the past when there were potential conflicts, he had Wessler Engineering handle the proposals.

Attorney Chezem also questioned whether two members had sufficient information to vote on the proposal. One member was new and the other had not received a packet of information before the meeting. The two members said they felt they had sufficient information.

Mrs. Chezem said the notice could be waived since the new members felt they were well enough informed.

Mike Kirsch stated that the construction drawings were submitted.

MOTION: Grady Howard motioned to allow the hearing of the petition. This motion was seconded by Tom Williams and passed with Ross Holloway abstaining from the vote.

Mr. Larrison said his client was seeking site plan approval at 2050 Hospital Drive. John Larrison distributed drawings pertaining to the request and proof of the mailings. Landscaping plans were included along with area lighting and easement for BMP. There are no plans for sidewalks since the area is non-residential. A handicap ramp is included in the plans.

David Trout asked if Hospital Drive was to widen, would Mr. McConnell be willing to put in sidewalks. Joanne Stuttgen questioned having retaining walls.

Mr. Larrison said that Mr. McConnell would take care of these requests.

REMONSTRATORS:

John Badger and Cecelia Krefft said they approved of the petition.

MOTION: David Trout made a motion to recommend the site plan approval for Lot 2A in Jones Crossing Minor Plat PUD as requested by Morgan Insurance with the stipulation regarding sidewalks and all site plan recommendations and review by an independent company. This motion was seconded by Grady Howard and passed with Ross Holloway abstaining from the vote.

OTHER BUSINESS: Mike Kirsch said that the Plan Commission needed to have a policy enforced regarding the paperwork that needs to be sent to the members of the Commission five (5) days previous to the meeting. A sign-up sheet needs to be prepared so that those wishing to remonstrate on a petition can sign before the meeting begins.

ADJOURNMENT: There being no further business, the meeting was adjourned.

NEXT MEETING: The next regularly scheduled meeting of the Martinsville Plan Commission will be at 7:00 PM, Tuesday, February 23, 2016.

Joanne Stuttgen, Chairman

Marilyn Siderewicz, Secretary

Katie Barnard

Mike Kirsch, Vice-Chairman

Kim Lauderman

Ross Holloway, Engineer

Grady Howard

David Trout

Tom Williams

Linda Chezem, Attorney